



Data Protection Policy

LAMINACORE
SOLUTIONS

08 Jan, 2025

Data Protection Policy

Doc No: DP-001 | Rev: 1.0 | Effective Date: 15 July 2024 | Last Review: 08 January 2025

LaminaCore Solutions is committed to protecting personal data in accordance with the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018.

Our key data protection principles are:

- Lawfulness, fairness, and transparency
- Purpose limitation
- Data minimisation
- Accuracy
- Storage limitation
- Integrity and confidentiality

Roles and Responsibilities:

- The Director is accountable for data protection compliance and oversight.
- All staff must adhere to this policy and complete training where required.

Data Subject Rights:

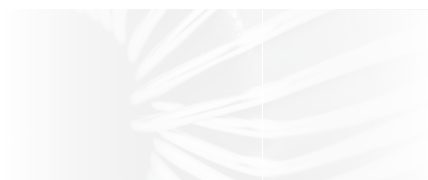
- Right of access, rectification, erasure, restriction, and objection
- Right to data portability and to withdraw consent

Lawful Basis and Consent:

We process personal data based on contract, legal obligation, legitimate interest, or explicit consent. Consent records are maintained and withdrawal is always respected.



Director, LaminaCore Solutions



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Security and Records:

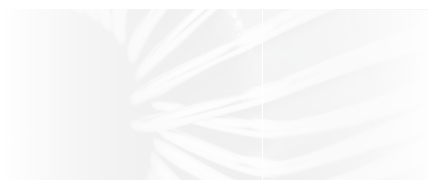
- Data is stored securely and protected against unauthorised access.
- Access is restricted to only those who need it for legitimate business purposes.
- Data breach procedures are in place and notifiable breaches will be reported to the ICO within 72 hours.

Monitoring and Review:

This policy is reviewed annually, or sooner if there are changes in data protection law or business processes. Staff awareness is maintained through periodic training and updates.



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